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Guidance

Pupil premium 2016 to 2017: conditions of grant

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1. Introduction

The Secretary of State for Education lays down the following terms and conditions on which assistance is given in relation to the pupil premium grant (PPG) payable to schools and local authorities for the financial year beginning 1 April 2016.PPG provides funding for two policies:

- raising the attainment of disadvantaged pupils of all abilities to reach their potential
- supporting children and young people with parents in the regular armed forces

2. Rates for eligible pupils

The PPG per pupil for 2016 to 2017 is as follows:

Disadvantaged pupils	Pupil premium per pupil
Pupils in year groups reception to year 6 recorded as Ever 6 FSM	£1,320
Pupils in years 7 to 11 recorded as Ever 6 FSM	£935

Looked-after children (LAC) defined in the Children Act 1989 as one who is in the care of, or provided with accommodation by, an English local authority	£1,900
Children who have ceased to be looked after by a local authority in England and Wales because of adoption, a special guardianship order, a child arrangements order or a residence order	£1,900
Service children	Pupil premium per pupil
Pupils in year groups reception to year 11 recorded as Ever 6 Service Child or in receipt of a child pension from the Ministry of Defence	£300

3. Eligibility

3.1 Ever 6 FSM

The pupil premium for 2016 to 2017 will include pupils recorded in the January 2016 school census who are known to have been eligible for free school meals (FSM) since May 2010, as well as those first known to be eligible at January 2016.

3.2 Children adopted from care or who have left care

The pupil premium for 2016 to 2017 will include pupils recorded in the January 2016 school census and alternative provision census who were looked after by an English or Welsh local authority immediately before being adopted, or who left local authority care on a special guardianship order or

child arrangements order (previously known as a residence order). These are collectively referred to as post-LAC in these conditions of grant.

3.3 Ever 6 service child

For the purposes of these grant conditions, ever 6 service child means a pupil recorded in the January 2016 school census who was eligible for the service child premium since the January 2011 census as well as those recorded as a service child for the first time on the January 2016 school census.

The grant will be allocated as set out in sections 4, 5 and 6 below. Where national curriculum year groups do not apply to a pupil, the pupil will attract PPG if aged 4 to 15 as recorded in the January 2016 school census.

4.

Allocations to schools

4.1 Mainstream schools

For the purposes of these conditions of grant, mainstream school means infant, junior, primary, middle, secondary, high schools, special school and pupil referral units. It does not include general hospital schools or other alternative provision.

DfE will allocate PPG to schools and local authorities (who must allocate for each FTE pupil on the January 2016 school census, at each school they maintain) the following amounts:

- £1,320 per pupil for each Ever 6 FSM full time equivalent (FTE) pupil aged 4 and over in year groups reception to year 6, except where the pupil is allocated the LAC or post-LAC premium
- £935 per pupil for each Ever 6 FSM FTE in year groups 7 to 11, except where the pupil is allocated the LAC or post-LAC Premium
- £1,900 per pupil for each post-LAC in year groups reception to year 11
- £300 for each pupil aged 4 and over in year groups reception to year 11 who is either Ever 6 service child FTE or in receipt of pensions under the Armed Forces Compensation Scheme (AFCS) and the War Pensions Scheme (WPS)

For pupils recorded aged 5 and over on the school census, PPG will be allocated on the basis of sole and dual main registrations only.

5.

Maintained schools converting to academies

Schools that are academies on 1 April 2016 will receive their PPG directly from the Education Funding Agency (EFA). Local authorities should pay PPG to schools due to convert to academy status:

Date of conversion to academy	Proportion of PPG paid by LA
On or by 1 September 2016	5/12ths of their annual allocation
After 1 September 2016 and on or by 1 January 2017	9/12ths of their annual allocation
After 1 January 2017	Their full allocation

EFA will adjust the local authority’s PPG allocation to reflect these conversions and the remaining allocation will be paid directly to the academy by the EFA.

Schools federated, or to be federated, under the provisions of section 24 of the Education Act 2002, during the financial year beginning 1 April 2016 shall have grant allocated to them as if they were not federated.

Local authorities must make the grant available to their schools irrespective of any deficit relating to the expenditure of the school's budget share. PPG is not part of schools' budget shares and is not part of the individual schools budget. It is not to be counted for the purpose of calculating the minimum funding guarantee.

6.

Terms on which PPG is allocated to schools

The grant may be spent in the following ways:

- for the purposes of the school ie for the educational benefit of pupils registered at that school
- for the benefit of pupils registered at other maintained schools or academies
- on community facilities eg services whose provision furthers any charitable purpose for the benefit of pupils at the school or their families, or people who live or work in the locality in which the school is situated

The grant does not have to be completely spent by schools in the financial year beginning 1 April 2016; some or all of it may be carried forward to future financial years.

Pupil numbers used to calculate PPG

7.

EFA will calculate the allocation using:

- the number of pupils recorded on the January 2016 school census who are Ever 6 FSM (not eligible for the LAC and post-LAC premium)
- post-LAC pupils
- Ever 6 Service child FTE pupils aged 4 and over in year groups reception to year 11

The LAC numbers will be updated in December 2016 (as set out in paragraph 10 below). This means that some schools could see a small reduction in the number of Ever 6 FSM pupils counted for their pupil premium allocation, if the pupil is identified as LAC in the update. In these cases the schools concerned would see a reduction in their pupil premium allocation.

For new schools that open in the 2016 to 2017 financial year, EFA will use the October 2016 school census. If a school opens after the October census, EFA will use data from the January 2017 school census. In each case the allocation will be prorated to the proportion of the 2016 to 2017 financial year that the school is open.

Where a new school is not fully established, and at the start of the autumn term 2016, the school has been open for fewer years than the number of year groups in the school, then the school's allocation will be revised in March 2017. The revised allocation will apply the rates set out in section 2 to the increase in eligible pupils between the January 2016 school census and the October 2016 school census. The increase will be prorated by 7/12ths to reflect that the additional year groups have been in place for 7 months of the financial year.

8.

New schools and schools that close

New schools that open in the 2016 to 2017 financial year will receive PPG for the proportion of the financial year for which it is open.

If a school closes during the financial year, the LA should allocate PPG for the proportion of the financial year when the school was open.

Where a school receives pupils from schools that close or as a result of school merger, the LA should allocate the same grant that it would have allocated to the schools that closed or merged for the remainder of the financial year. Local authorities should agree the amount a new school receives from schools that close.

9.

Non-mainstream schools

EFA allocates PPG to each local authority for Ever 6 FSM and post-LAC pupils in general hospital schools and alternative provision (including non-maintained special schools) not maintained by the local authority but where the local authority pays full tuition fees.

LAs must pay PPG for pupils in non-maintained special schools and this can be allocated on a termly basis.

LAs may allocate PPG to other alternative provision settings or use the grant to spend specifically on additional educational support to raise the standard of attainment for the eligible pupils. LAs must consult the non-mainstream settings about how LA use PPG to support children educated in non-mainstream settings.

For non-mainstream schools that complete the school level annual census

(SLASC), rather than the main school census, pupil premium will be based on the number of FTE pupils recorded as FSM in the January 2016 SLASC.

10.

Looked-after children (LAC)

DfE will allocate to schools and LAs a provisional amount of £1,900 per child looked after for at least one day as recorded in the March 2015 children looked-after data return (SSDA903) and aged 4 to 15 at 31 August 2013.

DfE will update and finalise this allocation in December 2016 based on the number of children looked after for at least one day during the year ending March 2016 as recorded in the March 2016 children looked-after data return (SSDA903) and aged 4 to 15 at 31 August 2015. This update may have an impact on some schools' allocations as set out in para 7 above.

10.1 Use of the LAC premium

The LAC premium must be managed by the designated virtual school head (VSH) and used without delay for the benefit of the looked-after child's educational needs as described in their personal education plan.

The VSH should ensure there are arrangements in place to discuss how the child will benefit from pupil premium funding with the designated teacher or another member of staff in the child's education setting who best understands their needs.

LAs may not carry forward funding held centrally into the financial year 2017 to 2018. Centrally-held LAC premium that has not been spent, or allocated to the child's education setting, by 31 March 2017 will be recovered.

11.

Allocation and payment arrangements

PPG allocations will be confirmed in June 2016 once pupil number data from the January 2016 census has been validated and agreed. PPG will be paid to LAs in quarterly instalments by:

- 30 June 2016
- 30 September 2016
- 30 December 2016
- 31 March 2017

PPG will be paid to academies and free schools in quarterly instalments by the first working day of:

- July 2016
- October 2016
- January 2017
- April 2017

12.

Certification

LAs will be required to certify that they have passed on the correct amount of funding to schools or, where funding has been spent centrally, that it has been spent in line with these conditions of grant.

EFA will issue a certification form in April 2016 for return by 26 May 2017.

13.

Variation

The basis for allocation of grant may be varied by the Secretary of State from those set out above, if so requested by the school or local authority.

14.

Overpayments

Any overpayment of PPG shall be repaid by the school or local authority.

15.

Further information

Books and other documents and records relating to the recipient's accounts shall be open to inspection by the Secretary of State and by the Comptroller and Auditor General.

The Comptroller and Auditor General may, under Section 6 of the National Audit Act 1983, carry out examinations into the economy, efficiency and effectiveness with which the recipient has used its resources in discharging its grant-aided activities.

Schools and LAs shall provide information as may be required by the Secretary of State to determine whether it has complied with these conditions.

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